



Co-op @ Summer School 2017 STUDENT INFORMATION SHEET

****** STUDENTS - KEEP THIS PAGE AS A REMINDER OF IMPORTANT DATES ******
Attendance at Summer School Co-op is Mandatory

Student Selection Criteria

Students wishing to apply for a Summer School course are reminded that specific criteria will be used in assessing potential candidates.

ALL Summer School Co-op Students Must:

- be **14** years of age or older
- demonstrate a serious attitude and commitment to work experience and have an acceptable attendance record
- demonstrate essential skills competency in the desired work area
- have completed the grade 10 Careers course or a course linked to desired area of work

OYAP/Tech Students Must:

- be **16** years of age or older
- have completed a senior tech course in the chosen area

IMPORTANT DATES:

ALL Students - Pre-Course Interview: April 12, 2017

Night School Classes: **Location: Guelph:** Continuing Education **County:** Centre Wellington DHS or other TBD based on registrations
April 26, May 3, 10, 17, 24, 31, June 7, 14 6:00 p.m. - 9:00 p.m.

Placement Dates: July 3 to Aug. 4, **8 hours** daily

In-Class Integration: July 14 **Location: Guelph:** Continuing Education **County:** Centre Wellington DHS

Career Fair: August 4 **Location: Guelph:**TBD **County:** Centre Wellington DHS

Note: Attendance is mandatory for all classes.

Policies and Procedures:

1. Selection of students will be based both on availability of work placements and the suitability of the candidate.
2. Students may be required to participate in competitive interviews with employers.
3. Students are not guaranteed the placement of their choice.
4. Transportation arrangements and related costs to school and to the placement are the responsibility of the student.
5. Students are encouraged to come to their interview with placement suggestions.
6. Co-op students are not paid; in the event that a student is registered as an apprentice, pay is acceptable, although it is not mandatory as long as students are receiving Co-op credits.
7. Students will be notified of acceptance into the program by the summer school teacher prior to the first class.
8. Teachers will use a blended learning model – course work will be hosted online but students have access to their teacher in class at all times.

Student Checklist:

- Complete online application form (<https://goo.gl/doVQNo>) by March 10, 2017
- Record CODE (provided after successfully completing online form) on paper application form
- Get two teacher reference forms completed and submit to guidance
- Find at least 2 possible placement choices and gather contact information for application - county students must discuss with semester 2 co-op teacher - contact info will be needed for the online application form
- Sign and have parent/guardian sign the paper application form
- Submit complete package to guidance by March 10, 2017

Summer School Co-op Schedule 2017

	Monday	Tuesday	Wednesday	Thursday	Friday
April	10	11	12 Pre- Course Interviews (Con Ed)	13	14
	17	18	19	20	21
	24	25	26 First Night School class 6:00 – 9:00	27	28
May	1	2	3 Night School class 6:00 – 9:00	4	5
	8	9	10 Night School class 6:00 – 9:00	11	12
<i>Student Interview Week</i>	15	16	17 Night School class 6:00 – 9:00	18	19
<i>Student Interview Week</i>	22	23	24 Night School class 6:00 – 9:00	25	26
	29	30	31 Night School class 6:00 – 9:00	1	2
June	5	6	7 Night School class 6:00 – 9:00	8	9
	12	13	14 Night School class 6:00 – 9:00	15	16
	19	20	21 NO CLASS – EXAMS AT HOME SCHOOL	22	23
	26	27	28	29	30
July	3 Placement - 8 hrs	4 Placement - 8 hrs	5 Placement - 8 hrs	6 Placement - 8 hrs	7 Placement - 8 hrs
	10 Placement - 8 hrs	11 Placement - 8 hrs	12 Placement - 8 hrs	13 Placement - 8 hrs	14 Integration Day - at school 8 hours
	17 Placement - 8 hrs	18 Placement - 8 hrs	19 Placement - 8 hrs	20 Placement - 8 hrs	21 Placement - 8 hrs
	24 Placement - 8 hrs	25 Placement - 8 hrs	26 Placement - 8 hrs	27 Placement - 8 hrs	28 Placement - 8 hrs
	31 Placement - 8 hrs	1 Placement - 8 hrs	2 Placement - 8 hrs	3 Placement - 8 hrs	4 Career Fair