



Co-op @ Summer School - Online Application Instructions

<https://goo.gl/doVQNo>

In order to complete the online application form you will need to gather the following information:

- Personal info – contact info for yourself
- Your OEN
- An email address
- The name of the SHSM program you are enrolled in (if you are in one)
- The contact information for 2 placements you would be interested in working at:
 - If you are a Guelph student, get a log in from your guidance office and review the SchoolToCareers database.
 - If you are in a county school, talk to a semester 2 co-op teacher about possible placements
 - You will need to gather contact info, including phone number, company name and address



Once you submit your online form the confirmation screen will provide a CODE. Record this CODE on the paper application form before you give it to your guidance counsellor.